

# ERC Monthly General Meeting

## MINUTES

APRIL 13, 2016

6:30 PM

6563 GATEWAY BLVD, EDMONTON

FACILITATOR	Mike Thorn
NOTE TAKER	Kait Priest
ATTENDEES	Bob Robinson, Callen Schmidt, Ryan Goerzen, Kait Priest, Justin Bayliff, Mike Thorn, Kait Priest, Mike Elhard, Brandon Malo, Scott Myatt, Dave Sharp, Jordon Dombrosky, Lorne Badry, Matt Jones (via phone)

## Agenda topics

### MINUTES FROM EGM

DISCUSSION	
Minutes read by Secretary. Dave motions them as read and accepted, Bob seconds the motion.	

### OLD BUSINESS

DISCUSSION	
No old business	

### TSD RALLIES

DISCUSSION	
<ul style="list-style-type: none"><li>❖ Trail of Gnu ran, well attended by ERC. Great event.</li><li>❖ Mudlark - Looks like it's going to be great. May 7<sup>th</sup>, in Calgary</li><li>❖ Loon - July 10th. Will need a committee to come and help set up, as well as help running the event. Will be part of the Rallywest TSD championship. Mike Elhard recommends using the same route as last year. Lots of leased roads out towards Drayton that could be used.</li></ul>	
CONCLUSIONS	
<ul style="list-style-type: none"><li>❖ Committee required to plan, and run, the Loon, as it's an important event for the club and our reputation within CARS and the rally community.</li></ul>	

### RALLYCROSS

DISCUSSION	
<ul style="list-style-type: none"><li>❖ Well attended – at least 20 people at every event, except Team Challenge #2.</li><li>❖ Weekend event at Castrol, very good feedback, ran an eliminator. Everyone paddocked inside. Helped get marshals into the field, more people watching. 25 entries. Marcel has all the timing equipment and will get the scoreboard going for us, and battery packs to not have to use the AA batteries in the system. Does anyone know the axe wear log in? No – one time use. Could purchase a new copy of the software if we needed to.</li><li>❖ Long track at Roy's was fun, too bad about the weather.</li><li>❖ Bill's field is dry and workable at this point, but is likely still soft this week so it could be left for another week or two to get it really dry. Someone at the weekend event said they might have access to a grader. Also getting a quote from Rob Reeves. Will be putting together a sponsorship request, please distribute as possible once it's available.</li><li>❖ Elhard had some concerns about the last event. Control of the site. Bus in the centre was not a good idea. Concern about the track running clockwise, using small gates. Why are we with CARS? WCMA has fewer rules, but we could not use the term Rallycross.</li><li>❖ Safety is important, as we don't want any injuries.</li><li>❖ Could we paint around the pylons so they can be replaced correctly in the future? We could look into that – road marking paint for the next event</li><li>❖ April 30<sup>th</sup> as a possible event date – Night race under the lights, BBQ before, help piggy back on the NASCC race school. This will be our last chance to use the track, as Castrol will be starting their preparation in May, depending on their track walk this coming Monday. They are expecting to start diskling and compacting later this week/next week. There will be divots due to that process, but we have run on that before. Could be issues with tire wear. Some members concerned about tire wear.</li><li>❖ There are more opportunities at Castrol in the future, after the summer season.</li><li>❖ Do we cancel the May event? There's a potential to saturate the market, or burn people out. Yes, we cancel the May event.</li></ul>	

CONCLUSIONS		
<ul style="list-style-type: none"> <li>❖ There have been a few offers of used laptops to be donated, but we would either have to reuse the same harddrive or rebuy the Axeware that we use for timing. Alternately, manually create spreadsheets and manually input times off RaceAmerica system.</li> <li>❖ Elhard had some concerns about safety at the event after watching some online videos. These concerns have been noted and will be taken into consideration for next event at Castrol.</li> <li>❖ Bill's field is dry and workable, but could use another week or two to continue to dry out/warm up. Field needs work done before any events are held there.</li> <li>❖ May event cancelled due to it being held on Mother's Day, and not having a venue.</li> <li>❖ Many of the attendees at the meeting decided that the concern of tire wear after Castrol has been compacted is too significant to run an event on April 30<sup>th</sup>.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Connect timing gear to scoreboard, make auxiliary battery packs	Marcel	June 12th
Source paint (preferably ecologically responsible) for pylon markings	Bob	June 12th
Receive quotes on having a grader come to Bill's Field, present to board	Mike Thorn	As soon as possible
Possible bobcat work to be done at the field	Mike Thorn, Jordon, Adam	April 23/24

## FINANCES

DISCUSSION		
<ul style="list-style-type: none"> <li>❖ \$2499 currently in the bank.</li> <li>❖ Bus payment, insurance, bus inspection, and venue rental still to come out.</li> <li>❖ No event in May means that we'll have very little money in a very short time.</li> <li>❖ Could ask the NASCC for the rental payment upfront. Rental agreement for the trailer still needs to be done</li> </ul>		
CONCLUSIONS		
<ul style="list-style-type: none"> <li>❖ Very little cash available to the club currently, with no income in May.</li> <li>❖ Could ask NASCC for rental payment in advance of the season.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Complete trailer rental agreement	Mike Thorn and Kait	April 29th

## TIMING BUS

DISCUSSION		
<ul style="list-style-type: none"> <li>❖ Bus receiving an inspection on Monday, as per the Board's decision. Bus is currently leaking fluid and needs front end work, so it cannot be taken to Bill's in current condition.</li> <li>❖ Complete asset inventory of what is in the bus needs to be done.</li> <li>❖ Seats still need to be mounted, and a counter built before it's taken to Bill's for storage.</li> <li>❖ Bill will charge us to store the bus in his RV lot, as it will not be parked near the seacan (too visible, attractive asset).</li> </ul>		
CONCLUSIONS		
<ul style="list-style-type: none"> <li>❖ The bus will be inspected on Monday, April 18<sup>th</sup></li> <li>❖ Complete inventory needs to be done – volunteers requested.</li> <li>❖ Work on bus (and associated budget) needs to be completed.</li> <li>❖ Once work is done, bus will be stored at Bill's, for a fee.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Take bus for inspection	Mike Thorn	April 18
Complete inventory of assets associated with bus	?? NEED VOLUNTEERS!	June 12th
Complete interior renovation, develop budget	Mike Thorn, Lorne, Anyone else who'd like to lend a hand!	June 12th

## SUB-COMMITTEES

DISCUSSION		
<ul style="list-style-type: none"> <li>❖ There is much work to be done in the club. The Board has decided to break these out into sub-committees, so no one gets stuck doing everything.</li> <li>❖ Should be an even number of people on each committee, not including the President. Minimum of two members. Chair of committee to be a current Board member.</li> <li>❖ Bylaws need to be rewritten and updated. Sub-committee can do the majority of the writing, then bring their finished product to the Board for approval (then to be accepted or not at the next AGM).</li> <li>❖ Points and Scoring Chair would be a person who is not participating in the Championship in order to maintain impartiality. Considered comping their next –year's membership as a “thank you”.</li> <li>❖ Mike moves to designate the sub-committees, and advertise for volunteers. Brandon seconds the motion. All present members in agreement.</li> <li>❖ Sub-Committees: <ul style="list-style-type: none"> <li>○ Trophies/Swag/Promotion/Banquet</li> <li>○ TSD/Northern Loon</li> <li>○ Points and Scoring</li> <li>○ Social Media/Website</li> <li>○ Rallycross (planning events, running events)</li> <li>○ Bylaws</li> <li>○ Volunteer Coordination/Social Activities</li> </ul> </li> </ul>		
CONCLUSIONS		
<ul style="list-style-type: none"> <li>❖ Sub-Committees to be even numbers, and chaired by a current board member. Sub-committees will focus on their particular subject matter tasks, to complete tasks as necessary.</li> <li>❖ Sub-Committee chairs volunteered: <ul style="list-style-type: none"> <li>○ Trophies/Swag/Promotions/Banquet - ??</li> <li>○ TSD/Northern Loon – Mike Thorn</li> <li>○ Points and Scoring – (Callen to consider)</li> <li>○ Social Media/Website – Kait</li> <li>○ Rallycross – Brandon</li> <li>○ Bylaws – Kait (Mike Elhard volunteered to be on the committee)</li> <li>○ Volunteer Coordination/Social Activities - ???</li> </ul> </li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Highlight Sub-committees on Website/Facebook and call for volunteers	Kait	April 30th
Consider which sub-committee would match your abilities as the Chair	All Board members	April 30th
Consider which sub-committee would match your abilities as a volunteer	All members	April 30th

## CODE OF CONDUCT

DISCUSSION		
<ul style="list-style-type: none"> <li>❖ The ERC Code of Conduct has been created and distributed to the membership.</li> <li>❖ Is a very close copy of the current CARS Code of Conduct.</li> <li>❖ Will be enforced.</li> </ul>		

## VOLUNTEER CUP

DISCUSSION		
<ul style="list-style-type: none"> <li>❖ Bring back this award to help drive volunteer cooperation.</li> <li>❖ Will be based around the Rallywest version of the same award.</li> <li>❖ More details to come.</li> </ul>		

## FOOD AT EVENTS

DISCUSSION		
<ul style="list-style-type: none"> <li>❖ The couple that did food last year will not be back this year, as they have a new family.</li> <li>❖ Callen volunteered to run a convenience food “shop” out of the back of his vehicle – no cooking, just pre-packaged foods.</li> <li>❖ Could also ask a food truck or cart vendor to come in – might be minimum charge, but would need to be explored more.</li> <li>❖ People like the option of getting something to eat, instead of having to rip into town to pick up water/gas store food.</li> </ul>		

NEXT MEETING	May 11, 2016 at 6:30 pm.
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